



CriteriaNo: 1

Metric No: 1.4.1

File Name: Feedback Mechanism and Sample Feedbacks

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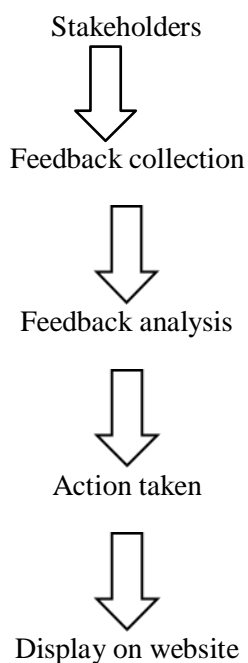




FEEDBACK MECHANISM

- Pravara rural college of Pharmacy, Loni, has established different feedback systems where output is returned (Feedback is fed-back) to modify the next action.
- Feedbacks are essential for working and survival of education systems.
- Feedback is importance parameter for performance review of faculty.
- Giving and receiving feedback is a delicate process, there's no doubting its value in helping to identify issues and solve them.
- PRCOP manage feedback in a positive way so that it does what it's intended to do: Help improve and grow our quality.
- Taking the feedbacks is Boosting Our Staff's Confidence and Ability. When done in the right way and with the right intentions, feedback leads to outstanding performance.
- Employees have to know whether they are doing well or not. For them to really hear your thoughts and suggestions on ways to improve, though, that feedback has to be delivered carefully and frequently.
- Instead designing descriptive/ narrative feedbacks formats, we have designed specific formats with grades/marks. It helps to analyze the feedback and to take further actions for negative points.

Flow-chart for the Feedback Mechanism is as below:





A) Nature of Feedback

Following feedbacks are collected from respective stakeholders:

Sr. No	Stakeholder	Nature Of Feedback	Reason For Feedback
1.	Students	a) Curriculum	To provide suggestions for upgrading the syllabus.
		b) Infrastructure and Facilities	To evaluate the facilities available and to upgrade them as per student requirement.
		c) Teaching learning	To check effective implementation and transaction of curriculum.
2.	Teachers	Curriculum	To provide suggestions for Technical up-gradation of syllabus.
3.	Alumni	Curriculum as well as facilities available	To provide suggestions for Technical up-gradation of syllabus and to review existing facilities.
4.	Employers	Curriculum and skills	To provide suggestions for Technical up-gradation of syllabus and to review skills imparted during course in the alumnus.
5.	Parents	facilities and student support	To evaluate ourselves for the delivery of education as well as facilities and student support.

B) Different Stakeholders for Feedback:

We have set-up mechanism for collection of Feedbacks from different stakeholders, such as

- Students
- Teachers
- Alumni
- Employers
- Parents

Feedbacks are collected on the scale of Excellent, Good, Average and Poor.

a) Students:

- ✓ Students are the immediate mirror for teaching and learning process carried out in the college. So, to improve the teaching quality, teacher's performance, College facilities and syllabus inputs, different feedback formats for students are designed.
- ✓ Frequency of feedback depends upon the nature of feedback. Feedbacks related to the infrastructure and syllabi are taken once in year. While feedback related to transaction of syllabus i.e. Teaching-Learning process are taken twice in year.
- ✓ Our brain learns best by being caught in action. If we take feedback from students after completing the semester, they may not represent the issues/ problems observed during the last session.





- ✓ Also, if any staff is told that his or her performance is average, after completing the semester, he or she usually can't grasp the changes needed in order to change direction. So for productive results, feedbacks related to teaching are taken twice in every semester, which helps to take suitable corrective measures for improvement in teaching activities.
- ✓ Logic in defining the feedback formats and frequency of feedback is depending on coverage of syllabi and content of the same.

Formats of different student feedbacks collected are as follows:

STUDENT FEEDBACK FORMS

i. College Infrastructure Facilities (please tick in appropriate box)

Name of student:

Class:

Semester /annual:

Sr. No.	Particulars	Excellent	Good	Average	Poor
1.	College Campus				
2.	College campus cleanliness				
3.	Lab facilities				
4.	Faculty				
5.	Library				
6.	Canteen facilities				
7.	Drinking water facilities				
8.	Hostel facilities				
9.	Computer and Internet facilities				
10.	Sports and Cultural facilities				
11.	Classrooms				
12.	Training and placement cell				

Any Other suggestions:.....





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ii. Curriculum/Syllabus (Please tick in appropriate box)

Name of student:

Class:

Semester/annual:

Course exit Survey Questionnaire on Course Outcomes (Cos)

Course Name and code:

Dear student,

"Your considered feedback on the course will be of great value to the concerned Teacher and to the department in enhancing the quality of learning.

Thank you for your quality time."

Note- Mark (√) against each question on a scale of 1 to 3

1: Poor 2: Average 3: Good

Questionnaire	Rating (1-3)- Please tick √		
	1	2	3
Overall view			
1. Rate the Course in General			
2. Rate the Course Content			
3. Rate the Teacher with reference to this course			
Course Organization			
4. Internal Tests – Coverage of COs			
5. Internal Tests – Time Allowed			
6. Quality of Quizzes			
7. Quality of MCQs			
8. Quality of Assignments			
Interaction with Teacher			
9. Positive interaction between students and Teacher existed.			
10. Students were always allowed to interrupt the Teacher to seek clarifications. 11. Classroom discussions were encouraged and well moderated.			
12. Required learning resources were easily available.			
Course outcomes (CO's)			
13. Course Outcomes were discussed at the beginning.			
14. Course Outcomes were clear.			
15. How confident are you regarding the competencies expected from you?			
16. Instructional activities helped in the attainment of the COs.			
17. Time devoted to each CO was quite adequate.			
18. Assessments were relevant to the stated COs.			
19. My understanding of this course has helped me to take next course			
20. My ability to identify and solve problems related in practicing pharmaceutical science has increased.			

Any other suggestions (What you liked most about the course? What you think can be done to improve the course?)





iii. Teaching-Learning (Transaction of Syllabus):

Name of student:

Class:

Semester/annual:

Sr. No	Name of Faculty Parameters								
	Subject taught: -								
1.	Proficiency of subject								
2.	Presentation Skill								
3.	Regularity in conducting lecture								
4.	Responsiveness and interaction with students								
5.	The quality of lecture material and teaching aid								
6.	Example of practical applications pertaining to the topic covered								
7.	Conduct of periodical test								
8.	Attendance of students in lecture								
9.	Overall control in class								
10.	Assessment of homework								
11.	Communication in English								
12.	Syllabus coverage								
13.	Overall satisfaction with faculty								
Rating Scale = Excellent=4, Good=3, Satisfactory=2, Unsatisfactory=1.									

Any other comments.....

Though frequency of formal feedbacks is defined; informal, simple feedback mechanism also exists. Mentors are in continuous touch with their respective mentee. Suggestions and corrections, if any, observed in mentee meetings, are informed to respective responsible persons or departments and corrective actions are taken.





b) Teachers:

- ✓ Subject teachers are the expertise stakeholders dealing with that respective subject.
- ✓ Few attend meetings of Syllabus revision held by Savitribai Phule Pune University.
- ✓ So having curriculum feedback from teachers is important and helpful. Frequency for our teacher's feedback collection is once in a year.

Format of Teacher's Feedback on Curriculum/Syllabus are as follows:

Teacher's Feedback on Curriculum (Please Tick):

Name of Teacher:

Name of Department:

Sr No	Name of Subject	Response		
		Yes	No	Neutral
1	Course objectives clear to you			
2	Course workload manageable			
3	Balance between theory and laboratory work			
4	Evaluation scheme designed for course is appropriate			
5	The syllabi possess job skills			
6	Course expose to new knowledge and practices			
7	Are the Departmental courses distributed evenly in semesters(Odd and Even)			
8	Availability of resources in library			
9	The books prescribed/listed as reference materials are relevant, updated and appropriate.			
10	Allotted time to complete the syllabus is sufficient			

Any other suggestion(s):





c) Alumni:

- ✓ Alumni are the mirror of every institution. So considering their feedbacks is an essential practice and a very important assessment tool.
- ✓ Alumni feedback helps to take corrective measures in improvement of institutional facilities as well as teaching. Alumni feedbacks are collected once in a year.

Format of Alumni Feedback is as follows:

Alumni's Feedback (Please Tick):

Name of Alumni:

Mobile no:

Email id:

Feedback is collected on rating of Excellent, Good, Average and Poor

Sr No	Parameters	Response			
		Excellent	Good	Average	Poor
1	Rate the curriculum for acquiring professional skills And knowledge required for employability				
2	Rate the curriculum for creating interest among the students to pursue post-graduation/Research/Higher studies				
3	Rate the curriculum for practical/skill based learning.				
4	Rate the curriculum for inculcating attributes such as personality development/communication and soft Skills development				
5	Rate the curriculum for addressing cross cutting issues Relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics				
6	Rate the curriculum for supporting cocurricular and Extracurricular activities				

Any other suggestion(s):.....





d) Employers:

- ✓ Graduates of our College are working in different organizations. So employer's feedbacks are representation of their expectations from the curriculum and the institution.
- ✓ These feedbacks also represent the skills needed in the alumni.
- ✓ Further focusing on the employer's requisites and imposing the skill is going to help for increasing the placement ratio of our college. Employer feedback frequency is once per year.

Format of Employers Feedback on Curriculum/Syllabus is as below:

Employer's Feedback on curriculum (Please Tick):

Name of Employer:

Designation of the employer:

Mobile No of employer:

Name of Organization:

Name of Employee:

Feedback is collected on rating scale of Excellent, Good, Average, Poor

Sr No	Parameters	Response			
		Excellent	Good	Average	Poor
1	Rate the knowledge and Professional skills of the Employee				
2	Rate the ability of the employee to contribute towards the Goals of the organization				
3	Rate Leadership and management qualities of the Employee				
4	Rate the Employee Relationship with seniors/peers/subordinates				
5	Rate the creativity and innovativeness shown at work Place by the employee				
6	Rate the communication and soft skills of the employee				
7	Rate the readiness of the employee to work beyond Schedule if required				
8	Rate the curriculum for overall development of the Students				

Any other suggestion(s):.....





e) Parents:

- ✓ By sharing parent's views, parents provide useful insights for the college.
- ✓ If any Issues are observed in college facilities, students may not represent it properly.
- ✓ Parents who get involved take a greater role in their ward's education and activities, which leads student do better academically as well as socially.
- ✓ Also taking parent feedback makes them feel involved in college and may solicit other good ideas and suggestions from them.
- ✓ Feedback are collected during parent meet to evaluate attributes like student academic development, teaching performance, infrastructure facilities, co-curricular, extracurricular activities etc.

Parent's feedbacks are collected during Parent meet.

Format of Parents Feedback is as follows:

PARENTS MEET FEEDBACK FORM

Name of Parent:

Name of Student:

Class of Student:

Mobile no. of parent:

Address:

Sr.no	Parameter	Excellent	Very good	Good	Average
1.	Institutional discipline and culture				
2.	Infrastructure facilities				
3.	Communication from college about process of admission?				
4.	Career guidance and placement				
5.	How do you rate our college?				

Please give your valuable suggestions for improvement of Institute.....





C) Feedback Analysis and Action thereof:

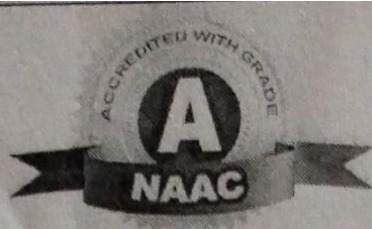
We are taking feedback on the scale of satisfaction level. Steps in analysis of feedback are as below:

- a) To collect the feedback.
- b) To categorize the feedbacks and to collect all suggestions received.
- c) Look at root causes.
- d) IQAC takes action for the faculty related feedbacks.
- e) Administrative issues, if any, are brought in notice to Principal and corrected in CDC meetings.
- f) Strategic issues, if any, are put into Governing Body meetings and suitable corrective measures are taken accordingly.
- g) Finally feedback analysis and their action taken reports are displayed on college website.



A handwritten signature in blue ink, appearing to be 'Rajendra', written over the printed name 'Principal'.

Principal
Pravara Rural College of Pharmacy
Pravaranagar, Tal. Rahata, Dist. Ahmednagar

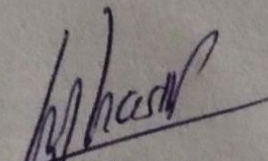


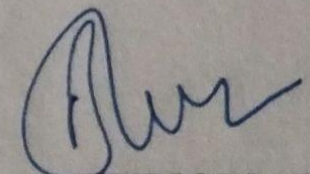
1. Teachers Feedback:

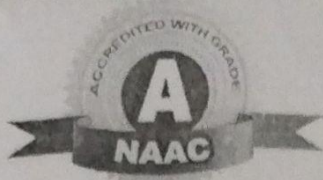
Name of Teacher: Miss. Trihaske Manjusha Pandharinath

Name of Department: Pharmaceutics

Sr No	Name of Subject	Response		
		Yes	No	Neutral
1	Course objectives clear to you	✓		
2	Course work load manageable	✓		
3	Balance between theory and laboratory work	✓		
4	Evaluation scheme designed for course is appropriate	✓		
5	The syllabi possess job skills	✓		
6	Course expose to new knowledge and practices	✓		
7	Are the Departmental courses distributed evenly in semesters (Odd and Even)	✓		
8	Availability of resources in library	✓		
9	The books prescribed/listed as reference materials are relevant, updated and appropriate.	✓		
10	Allotted time to complete the syllabus is sufficient		✓	


[Miss. Trihaske. m r]


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3. Alumni Feedback:

Name of Alumni: *Shamal Jalindar Gaikwad*

Mobile Number: *9067693882*

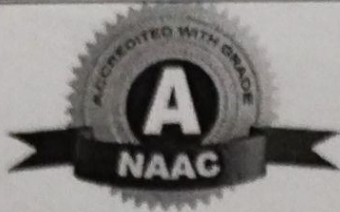
Email Id: *ShamalGaikwad90@gmail.com*

Feedback is collected on rating scale of Excellent, Good, Average, Poor

Sr No	Parameters	Response			
		Excellent	Good	Average	Poor
1	Rate the curriculum for acquiring professional skills and knowledge required for employability	✓			
2	Rate the curriculum for creating interest among the students to pursue post graduation/ Research/ Higher studies	✓			
3	Rate the curriculum for practical/ skill based learning.		✓		
4	Rate the curriculum for inculcating attributes such as personality development/ communication and soft skills development	✓			
5	Rate the curriculum for addressing cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics		✓		
6	Rate the curriculum for supporting co curricular and extra curricular activities	✓			

Shamal J. Gaikwad

[Signature]
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4. Employers Feedback:

Name of Employer: Nirav Mehata

Designation of the employer: 9825067944

Mobile No of employer: 9825067944


Name of Organization:

Name of Employee:

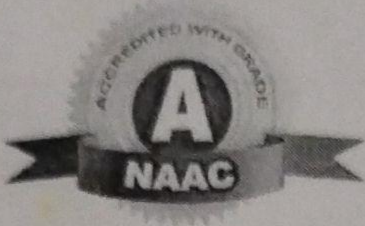
Feedback is collected on rating scale of Excellent, Good , Average , Poor

Sr No	Parameters	Response			
		Excellent	Good	Average	Poor
1	Rate the knowledge and Professional skills of the Employee		✓		
2	Rate the ability of the employee to contribute towards the goals of the organization			✓	
3	Rate Leadership and management qualities of the Employee		✓		
4	Rate the Employee Relationship with seniors/peers/subordinates		✓		
5	Rate the creativity and innovativeness shown at work place by the employee		✓		
6	Rate the communication and soft skills of the employee			✓	
7	Rate the readiness of the employee to work beyond schedule if required		✓		
8	Rate the curriculum for overall development of the Students		✓		

Nirav


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2. Professional Feedback on Curriculum:

Name of Professional

Dr. Dipak Nirutti Rauti

Email Id:

droutdn@gmail.com

Mobile No:

9881003468

Name of Organization:

Amrutvahini College of Pharmacy, Sangamner

Sr No	Parameters	Response			
		Excellent	Good	Average	Poor
	Rate the curriculum for acquiring professional skills and knowledge required for employability	✓			
	Rate the curriculum for creating interest among the students to pursue post graduation/ Research/ Higher studies	✓			
	Rate the curriculum for practical/ skill based learning.	✓			
	Rate the curriculum for inculcating attributes such as personality development/ communication and soft skills development		✓		
	Rate the curriculum for addressing cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics	✓			
	Rate the curriculum for supporting co curricular and extra curricular activities	✓			
	Rate the curriculum for distribution of courses and workload in odd and even semester		✓		
	Rate the curriculum for modern tools usage	✓			

Dr. Dipak Nirutti Rauti

Dr. D.N. Rauti

[Signature]
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Parents Feedback (Offline)

Name of Parent: Mimel Manasheb D Name of Student: V. N. Mimel

Class and Semester of student: B. Pharm Mobile No of Parent: 9096345257

Address: A1, Post - Pimpri Mimel
Tu - Rahata, D. A. Nagar

Sr. No.	Parameters	Excellent	Very good	Good	Average
1.	Institutional discipline and culture		✓		
2.	Infrastructure facilities		✓		
3.	Communication from college about process of admission?		✓		
4.	Career guidance and placement		✓		
5.	How do you rate our college?		✓		

Suggestions if any:

Mimel
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Feedback Name*


FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK

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Sr. No.	Academic Year	Department	Class	Semester	Feedback Name	Subject Name	Teacher Name
1.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK	Biochemistry	Mi Mh Manj
2.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK	Biochemistry	Mi Mh Manj
3.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK	Biochemistry	BHO MA SHI
4.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK	Human Anatomy and Physiology II	GHO RAJA DADA
5.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK	Human Anatomy and Physiology II	GHO RAJA DADA



Sr. No.	Academic Year	Department	Class	Semester	Feedback Name	Subject Name	Teacher Name
					2022-23 FEEDBACK		
6.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II	Human Anatomy and Physiology II	Mi Prat Bhal
					2022-23 FEEDBACK		
7.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II	Pathophysiology	Mi Prat Bhal
					2022-23 FEEDBACK		
8.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II	Pharmaceutical Organic Chemistry I	DIG AM SOPA
					2022-23 FEEDBACK		
9.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II	Computer Applications in Pharmacy	Ga Pa So
					2022-23 FEEDBACK		
10.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II	Computer Applications in Pharmacy	Ga Pa So
					2022-23 FEEDBACK		
11.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B	Environmental sciences	Ga Pa

Sr. No.	Academic Year	Department	Class	Semester	Feedback Name	Subject Name	Tea Na
					SEM II 2022-23 FEEDBACK		
12.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK	Pharmaceutical Organic Chemistry I	M Man Sona
13.	2022-23	PHARMACY	FIRST YEAR	II	FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK	Pharmaceutical Organic Chemistry I	M Man Sona

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Feedback Name*

FIRST YEAR B PHARM SEM II 2022-23 FEEDBACK


Sr. No.	Question
Question: 1	
Question: 1	Has the Teacher covered entire Syllabus as prescrib
Question: 2	Has the Teacher covered relevant topics beyond syl
Question: 3	
Question: 3	Was teacher effective in using teaching aids & com
Question: 4	Clarity & pace/speed of teaching the subject?
Question: 5	
Question: 5	Does the teacher motivate, inspire to ask the questi
Question: 6	Use of practical demonstration & hands-on training
Question: 7	
Question: 7	The course exposes the latest knowledge & practice
Question: 8	Regular evaluation & feedback on student progressi
Question: 9	
Question: 9	Ready to help & guide students within & outside the
Question: 10	Subject knowledge/ command on the subject of the

Allot Questions

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STUDENT FEEDBACK FORM FOR COLLEGE INFRASTRUCTURE FACILITIES 2022-23

Form description

1. College campus *

- Excellent
- Good
- Average
- Poor

2. College campus cleanliness *

- Excellent
- Good
- Average
- Poor



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final year students feedback on curriculum design

docs.google.com/forms/d/13jVjFgfeL1n5ETK3kdr53R-jzwMDjCRU9p_dokm4--E/edit

Questions Responses 45 Settings Total points: 0

FINAL YEAR B.PHARM STUDENTS FEEDBACK ON CURRICULUM DESIGN 2022-23

Form description

Name of Student: *

Short answer text

Roll no. *

Short answer text

Program: *

Final year B. Pharm

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